

BAY CITY PLAYERS DOWN STAGE PRODUCTION GUIDELINES AND APPLICATION PROCESS

“Down Stage” productions are intended to be independent, small-scale productions added to the regular season. Shows that were unlikely to be added to the regular season for any reason might find a smaller presentation here.

The show would be cleared in advance with the Play-Reading Committee for approval. An approved show would be fitted into the season calendar with final approval by the Board of Directors. There will be a limit of two “Down Stage” shows per calendar year, one in the Fall and one in Winter/Spring.

In no way are these definitions intended to restrict or limit the type of play for “Down Stage” production. They are intended as guidelines to facilitate program direction and decision-making responsibilities.

Upon approval of the production, Players will work with the creative team to establish the resources needed to produce the play.

The production would be assigned a Producer who would ensure Player’s policies are observed in all matters.

Guidelines for Applicants

- The show would in no way interfere with the production of a regular season show.
- Most productions would be of a readers’ theatre nature or black box style and require little in the way of production values.
- This type of production would not fall under usual budgeting or reimbursement unless agreed to in advance. Royalties, cost of scripts, etc. would be considered.
- The show would likely use only the apron for performance and “normal” backstage areas for makeup and dressing. (Players has an apron 15’ deep and 27’ wide.)
- Construction using Player’s materials would be cleared in advance.
- Players’ props and costumes might be used if not needed for a regular production and approved by committee chairs. Construction of items using Players’ materials would need to be cleared with the committee chair.
- Rehearsals at Players would be on a space available situation and would need to be approved as part of the proposal.
- On-stage production time for “Down Stage” productions would be the week of performance starting Sunday and ending Saturday, with performances intended for Friday and Saturday.
- Strike would take place immediately after the last performance and be completed at that time.

Application Process

The application process is like applying to direct a main stage show. We require a concept statement describing your vision for the show, a tentative budget, and the production requirements needed. Submissions can be emailed to info@baycityplayers.com, and will be forwarded to the Play-Reading Committee for consideration. A maximum of two shows will be chosen and forwarded to the Board of Directors for approval.